

PAY LETTER: 17-09
ISSUE DATE: April 17, 2017

**CALIFORNIA DEPARTMENT OF HUMAN RESOURCES
SECTION I**

**SUMMARY OF REVISIONS
TO THE CALIFORNIA STATE CIVIL SERVICE PAY SCALES
LOCATED ON CALIFORNIA DEPARTMENT OF HUMAN RESOURCES (CALHR'S) PUBLIC
WEB SITE**

<http://www.calhr.ca.gov/state-hr-professionals/Pages/pay-scales.aspx>

For questions regarding Section I, personnel office designated liaisons
should contact CalHR's Personnel Services Branch.
Technical questions will be referred to the appropriate CalHR analyst.

The following changes are now updated on the electronic Pay Scales. Changes to the
Alphabetical and Schematic Listings (Sections 15 and 17) will be updated within the first week
of each month.

SPECIAL SALARY ADJUSTMENT

R15 and U15 (Rank and File Ranges)

CLASSES

Effective July 1, 2016, in compliance with an agreement between the State of California and
Bargaining Unit 15, CalHR has approved a \$300 Special Salary Adjustment to the minimum and
maximum salary of the classes and ranges identified below.

EMPLOYEES

Effective July 1, 2016, all employees designated R15 in the following classes and ranges shall
receive the \$300 increase, including employees who separated from state service prior to July 1,
2016, and have lump sum payments that extend beyond July 1, 2016. The lump sum payments
shall be adjusted to reflect the above salary increase.

Class Code	Class Title	RG	OSR Min	OSR Max	NSR Min	NSR Max
2183	Correctional Supervising Cook (Correctional Facility)	A	\$3,031	\$3,798	\$3,331	\$4,098
		C	\$3,346	\$4,191	\$3,646	\$4,491
2184	Cook Specialist II	A	\$2,780	\$3,482	\$3,080	\$3,782
		F	\$2,316.67	\$2,901.67	\$2,566.67	\$3,151.67
2185	Cook Specialist I	A	\$2,487	\$3,114	\$2,787	\$3,414
		F	\$2,072.50	\$2,595	\$2,322.50	\$2,845

<u>Class Code</u>	<u>Class Title</u>	<u>RG</u>	<u>OSR Min</u>	<u>OSR Max</u>	<u>NSR Min</u>	<u>NSR Max</u>
2186	Cook Specialist II (Correctional Facility)		\$2,780	\$3,482	\$3,080	\$3,782
2187	Cook Specialist I (Correctional Facility)		\$2,487	\$3,114	\$2,787	\$3,414

DOCUMENTATION:

Departments must key a SAL transaction effective 07/01/16 for all applicable employees and correct any out of sequence transactions.

S15 and U15 (Supervisory Ranges)

CLASSES

Effective July 1, 2016, CalHR has approved a \$300 Special Salary Adjustment to the minimum and maximum salary of the classes and ranges identified below.

EMPLOYEES

Effective July 1, 2016, all employees designated S15 in the following classes and ranges below shall receive the \$300 increase, including employees who separated from state service prior to July 1, 2016, and have lump sum payments that extend beyond July 1, 2016. The lump sum payments shall be adjusted to reflect the above salary increase.

<u>Class Code</u>	<u>Class Title</u>	<u>Rg</u>	<u>OSR Min</u>	<u>OSR Max</u>	<u>NSR Min</u>	<u>NSR Max</u>
2180	Supervising Cook II	A	\$3,447	\$4,317	\$3,747	\$4,617
		F	\$2,872.50	\$3,597.50	\$3,122.50	\$3,847.50
2181	Supervising Cook I	A	\$3,033	\$3,798	\$3,333	\$4,098
		F	\$2,527.50	\$3,165	\$2,777.50	\$3,415
2182	Supervising Cook II – Correctional Facility		\$3,447	\$4,317	\$3,747	\$4,617
2183	Correctional Supervising Cook (Correctional Facility)	S	\$3,033	\$3,800	\$3,333	\$4,100
		U	\$3,349	\$4,193	\$3,649	\$4,493

DOCUMENTATION:

Departments must key a SAL transaction effective 07/01/16 for all applicable employees and correct any out of sequence transactions.

GENERAL SALARY INCREASE

R18

CLASSES

Effective July 1, 2016, in compliance with an agreement between the State of California and Bargaining Unit 18, CalHR has approved a 3-percent General Salary Increase. All classes designated R18 shall be increased by 3 percent.

EMPLOYEES

Effective July 1, 2016, all employees designated R18 in the above classes shall receive the 3-percent increase, including employees who separated from state service prior to July 1, 2016, and have lump sum payments that extend beyond July 1, 2016. The lump sum payments shall be adjusted to reflect the above salary increase.

DOCUMENTATION:

The State Controller's Office will process an Employment History mass update to post a GEN transaction effective 07/01/16 to increase the salary rate of eligible employees in the above bargaining unit.

For employees who separated from state service prior to 07/01/16 and have lump sum payments that extend beyond 07/01/16, departments shall adjust their lump sum to reflect the above salary change.

A SCO Personnel Letter with specific information regarding the mass update will be forthcoming.

SECTION 5: HIRING-ABOVE-MINIMUM AUTHORIZATION

- Rank-and-file classes in Unit 18 are updated to reflect the 3-percent General Salary Increase. (Effective 07/01/16)

DOCUMENTATION:

Departments must key a GEN transaction effective 07/01/16 for eligible employees with a plus salary.

SECTION 14: PAY DIFFERENTIALS

1. PAY DIFFERENTIAL 067
INSTITUTIONAL WORKER SUPERVISION PAY (IWSP) DIFFERENTIAL –
BARGAINING UNITS 01, 04, 15, 19, AND EXCLUDED EMPLOYEES is amended:
(Effective 07/01/16)
 - The following R15, S15 and U15 classes are deleted:

<u>Class Code:</u>	<u>Class Title:</u>
2180	Supervising Cook II
2181	Supervising Cook I
2182	Supervising Cook II – Correctional Facility
2183	Correctional Supervising Cook (Correctional Facility)
2184	Cook Specialist II
2185	Cook Specialist I
2186	Cook Specialist II (Correctional Facility)
2187	Cook Specialist (Correctional Facility)

DOCUMENTATION:

Departments must key a 350 transaction effective 07/01/16 for all applicable employees and correct any out of sequence transactions. Payments keyed via PIP should be adjusted using the accounts receivable process in Section I 004 of the PPM.

2. PAY DIFFERENTIAL 85
NIGHT-SHIFT DIFFERENTIAL PAY – BARGAINING UNITS 01, 03, 04, 05, 06, 07, 09, 10, 11, 12, 13, 15, 17, 18, 19, 20, 21; EXCLUDED EMPLOYEES; AND LEGISLATIVE COUNSEL EMPLOYEES
(Effective 07/01/16)

- The “Rates” sections for Unit 18 and Unit 18 Excluded are increased.

DOCUMENTATION:

Departments must key a 350 transaction effective 07/01/16 for all applicable employees with locked in shift code and correct any out of sequence transactions. Payments keyed via PIP should be adjusted via PIP transaction.