

Preparation of Chapter Annual Budget - Example							
		<u>2019 Proposed Budget</u>		<u>2018 Year to Date*</u>		<u>2018 Annualized</u>	<u>2017 Actuals</u>
<u>Revenues</u>							
ACSS Funding				\$ 9,000.00		\$ 12,000.00	\$ 11,000.00
ACSS Grants							
<u>Expenses</u>							
Chapter & Executive Meetings				\$ 2,000.00		\$ 2,665.00	\$ 3,000.00
Member Recruitment & Retention				\$ 750.00		\$ 998.00	\$ 1,000.00
Chapter Elections				\$ -		\$ -	\$ -
Community Relations				\$ -		\$ -	\$ -
ACSS Board Meetings				\$ 1,800.00		\$ 2,400.00	\$ 2,100.00
ACSS Committee Meetings				\$ 500.00		\$ 667.00	\$ 700.00
Training and Conferences				\$ -		\$ -	\$ -
Supplies				\$ 37.50		\$ 50.00	\$ 75.00
Postage/Printing				\$ 75.00		\$ 100.00	\$ 100.00
Equipment Purchase/Maintenance				\$ 50.00		\$ 50.00	\$ 50.00
Miscellaneous Expenses				\$ 40.00		\$ 40.00	\$ 50.00
Total Expenses				\$ 5,252.50		\$ 6,970.00	\$ 7,075.00
Net Surplus				\$ 3,747.50		\$ 5,030.00	\$ 3,925.00
* Note: Actual Revenue and Expenses through September 2018							