

PAY LETTER: 24-14
ISSUE DATE: May 14, 2024

**CALIFORNIA DEPARTMENT OF HUMAN RESOURCES
SECTION I**

**SUMMARY OF REVISIONS
TO THE CALIFORNIA STATE CIVIL SERVICE PAY SCALES
LOCATED ON CALIFORNIA DEPARTMENT OF HUMAN RESOURCES (CALHR'S) PUBLIC
WEB SITE**

<http://www.calhr.ca.gov/state-hr-professionals/Pages/pay-scales.aspx>

For questions regarding Section I, personnel office designated liaisons should contact CalHR's Personnel Services Branch. Technical questions will be referred to the appropriate CalHR analyst.

The following changes are now updated on the electronic Pay Scales. Changes to the Alphabetical and Schematic Listings (Sections 15 and 17) will be updated within the first week of each month.

GENERAL SALARY INCREASE – EXCLUDED

Pursuant to Education Code section 22212.5, the following CalSTRS classes should not have received the General Salary Increase. These classes were inadvertently left off the exclusions list for the July 1, 2023, General Salary Increase.

<u>CBID</u>	<u>Class Code</u>	<u>Class Title</u>
M01	4663	Senior Portfolio Manager
M01	4665	Senior Investment Officer

DOCUMENTATION:

Departments must key a GENV transaction effective 07/01/23 for the above affected employees and correct any resulting out-of-sequence transactions.

For employees who separated from state service prior to July 1, 2023 and have lump sum payments that extend beyond July 1, 2023, departments shall adjust their lump sum accordingly.

Departments must submit a STD 674 and/or STD 674D via ConnectHR; select the appropriate program and document type for payroll adjustments that cannot be keyed via PIP.

SPECIAL SALARY ADJUSTMENT – EXCLUDED

M01 and S01

CLASSES

Effective July 1, 2023, CalHR approved various Special Salary Adjustments for the classes identified in the chart below.

EMPLOYEES

Effective July 1, 2023, all employees designated E48, M01, and S01, in the below classes shall receive the Special Salary Adjustment, including employees who separated from state service prior to July 1, 2023, and have lump sum payments that extend beyond July 1, 2023. The lump sum payments shall be adjusted to reflect the below salary increase.

<u>CBID</u>	<u>Class Code</u>	<u>Class Title</u>	<u>GSI Min</u>	<u>GSI Max</u>	<u>SSA</u>	<u>NSR Min</u>	<u>NSR Max</u>
S01	4277	Supervising Tax Auditor II Board of Equalization	\$7,935	\$10,434	0.40%	\$7,967	\$10,476
S01	4280	Supervising Tax Auditor I Board of Equalization	\$7,231	\$9,501	5%	\$7,593	\$9,976
M01	4320	Business Taxes Administrator III, Board of Equalization	\$10,130	\$12,080	5%	\$10,637	\$12,684
S01	4331	Business Taxes Administrator II, Board of Equalization	\$7,985	\$10,434	0.40%	\$8,017	\$10,476
S01	4332	Tax Administrator I, Employment Development Department	\$7,281	\$9,502	4.99%	\$7,644	\$9,976
S01	4333	Tax Administrator II, Employment Development Department	\$7,997	\$10,434	0.40%	\$8,029	\$10,476
S01	4335	Business Taxes Administrator I, Board of Equalization	\$7,231	\$9,501	5%	\$7,593	\$9,976
M01	4346	Administrator IV, Franchise Tax Board	\$10,130	\$12,080	5%	\$10,637	\$12,684

<u>CBID</u>	<u>Class Code</u>	<u>Class Title</u>	<u>GSI Min</u>	<u>GSI Max</u>	<u>SSA</u>	<u>NSR Min</u>	<u>NSR Max</u>
M01	4352	Administrator III Franchise Tax Board	\$9,651	\$11,503	5%	\$10,134	\$12,078
S01	4357	Administrator II Franchise Tax Board	\$7,935	\$10,434	0.40%	\$7,967	\$10,476
S01	4358	Administrator I Franchise Tax Board	\$7,231	\$9,501	5%	\$7,593	\$9,976
S01	4738	Business Manager II	\$7,565	\$9,400	4.15%	\$7,879	\$9,790
S01	7208	Correctional Business Manager I, Department of Corrections	\$7,565	\$9,400	4.15%	\$7,879	\$9,790

DOCUMENTATION:

Departments must key a SAL transaction effective 07/01/23 for the above M01 and S01 affected employees and correct any resulting out-of-sequence transactions.

For employees who separated from state service prior to July 1,2023 and have lump sum payments that extend beyond July 1, 2023, departments shall adjust their lump sum to reflect the above salary changes.

Departments must submit a STD 674 and/or STD 674D via ConnectHR; select the appropriate program and document type for payroll adjustments or payments that cannot be keyed via PIP.

S04

CLASSES

Effective July 1, 2023, CalHR approved various Special Salary Adjustments for the classes identified in the chart below.

EMPLOYEES

Effective July 1, 2023, all employees designated S04 in the below classes shall receive the Special Salary Adjustment including employees who separated from state service prior to July 1, 2023, and have lump sum payments that extend beyond July 1, 2023. The lump sum payments shall be adjusted to reflect the below salary increase.

Note: The below classes inadvertently received a 5-percent Special Salary Adjustment July 1, 2023, but should have received the increases below.

<u>CBID</u>	<u>Class Code</u>	<u>Class Title</u>	<u>Rg</u>	<u>GSI Min</u>	<u>GSI Max</u>	<u>SSA</u>	<u>NSR Min</u>	<u>NSR Max</u>
S04	1873	Health Record Technician III	P	\$5,410	\$6,090	8.76%	\$5,884	\$6,623
S04	1887	Health Record Technician II (Supervisor)	P T	\$4,923 \$4,477	\$5,541 \$5,039	5.06% 10.03%	\$5,172 \$4,926	\$5,821 \$5,544

DOCUMENTATION:

Departments must key a SAL transaction effective 07/01/23 for the above S04 affected employees and correct any resulting out-of-sequence transactions.

For employees who separated from state service prior to July 1, 2023 and have lump sum payments that extend beyond July 1, 2023, departments shall adjust their lump sum to reflect the above salary changes.

Departments must submit a STD 674 and/or STD 674D via ConnectHR; select the appropriate program and document type for payroll adjustments or payments that cannot be keyed via PIP.

M07 and S07

CLASSES

Effective July 1, 2023, CalHR approved various Special Salary Adjustments at the maximum of the salary range for the classes identified in the chart below.

EMPLOYEES

Effective July 1, 2023, all employees in the below classes who have been at the old maximum salary rate for a minimum of 12 qualifying pay periods shall receive the increase identified in the chart below.

Employees who have been at the old maximum salary rate for less than 12 qualifying pay periods shall receive a new salary anniversary date based on qualifying service [qualifying service towards the 12 qualifying pay periods shall be in accordance with CalHR Rules 599.682(b) and 599.687].

Employees that have separated from state service and have lump sum payments that extend beyond July 1, 2023, and who have been at the old maximum salary rate for a minimum of 12 qualifying pay periods shall receive the increase identified below. The lump sum payments shall be adjusted to reflect the below salary increase.

All other employees shall retain their salary and their salary anniversary date.

<u>CBID</u>	<u>Class Code</u>	<u>Class Title</u>	<u>GSI Min</u>	<u>GSI Max</u>	<u>SSA</u>	<u>NSR Min</u>	<u>NSR Max</u>
M07	0971	State Park Superintendent V	\$11,339	\$14,146	3%	\$11,339	\$14,570
S07	0973	State Park Superintendent IV	\$9,826	\$13,418	3%	\$9,826	\$13,821
S07	0974	State Park Superintendent III	\$8,954	\$12,208	3%	\$8,954	\$12,574
S07	0976	State Park Superintendent I	\$7,101	\$9,677	3%	\$7,101	\$9,967
S07	0978	State Park Superintendent II	\$7,791	\$10,616	3%	\$7,791	\$10,934
S07	0980	State Park Peace Officer Supervisor (Ranger)	\$6,487	\$8,815	5%	\$6,487	\$9,256
S07	0988	State Park Peace Officer Supervisor II (Lifeguard)	\$7,101	\$9,677	3%	\$7,101	\$9,967
S07	0991	State Park Peace Officer Supervisor I (Lifeguard)	\$6,487	\$8,815	5%	\$6,487	\$9,256
S07	8405	Fish and Game Assistant Chief	\$10,078	\$13,729	3%	\$10,078	\$14,141
S07	8407	Senior Warden-Pilot Department of Fish and Game	\$9,851	\$12,830	5%	\$9,851	\$13,472
S07	8412	Fish and Game Captain	\$8,989	\$12,257	3%	\$8,989	\$12,625
S07	8418	Fish and Game Lieutenant (Supervisor)	\$7,850	\$10,682	5%	\$7,850	\$11,216
M07	8522	Senior Special Agent-in-Charge, Department of Justice	\$12,540	\$15,641	2.50%	\$12,540	\$16,032
M07	8523	Special Agent-in-Charge, Department of Justice	\$11,947	\$14,902	5%	\$11,947	\$15,647

DOCUMENTATION:

Departments must key a SAL transaction effective 07/01/23 for the above M07 and S07 affected employees and correct any resulting out-of-sequence transactions.

Departments must key a 330 transaction effective 07/01/23 to assign a new salary anniversary date for those employees who have been at the old maximum salary for less than 12 qualifying pay periods as described above.

For employees who separated from state service prior to July 1,2023 and have lump sum payments that extend beyond July 1, 2023, departments shall adjust their lump sum to reflect the above salary changes.

Departments must submit a STD 674 and/or STD 674D via ConnectHR; select the appropriate program and document type for payroll adjustments or payments that cannot be keyed via PIP.

M19 and S19

CLASSES

Effective July 1, 2023, CalHR approved various Special Salary Adjustments for the classes identified in the chart below.

EMPLOYEES

Effective July 1, 2023, all employees designated M19 and S19 in the below classes shall receive the Special Salary Adjustment, including employees who separated from state service prior to July 1, 2023, and have lump sum payments that extend beyond July 1, 2023. The lump sum payments shall be adjusted to reflect the below salary increase.

<u>CBID</u>	<u>Class Code</u>	<u>Class Title</u>	<u>Rq</u>	<u>GSI Min</u>	<u>GSI Max</u>	<u>SSA</u>	<u>NSR Min</u>	<u>NSR Max</u>
M19	2143	Departmental Food Administrator		\$8,425	\$9,568	8%	\$9,099	\$10,333
S19	7963	Pharmaceutical Consultant II, Department of Health Services (Supervisory)		\$7,589	\$10,453	2.50%	\$7,779	\$10,714
S19	7964	Pharmaceutical Program Consultant, Department of Health Services		\$8,369	\$11,521	2.50%	\$8,578	\$11,809

<u>CBID</u>	<u>Class Code</u>	<u>Class Title</u>	<u>Rg</u>	<u>GSI</u>		<u>SSA</u>	<u>NSR</u>	
				<u>Min</u>	<u>Max</u>		<u>Min</u>	<u>Max</u>
S19	7981	Pharmacist II	A	\$8,593	\$10,734	2.50%	\$8,808	\$11,002
			P	\$14,263	\$15,428	2.50%	\$14,620	\$15,814
			R	\$14,263	\$15,428	2.50%	\$14,620	\$15,814
			S	\$12,010	\$14,027	2.50%	\$12,310	\$14,378
			T	\$12,968	\$14,027	2.50%	\$13,292	\$14,378
S19	7996	Pharmacy Services Manager	A	\$8,593	\$11,834	2.50%	\$8,808	\$12,130
			P	\$14,977	\$16,197	2.50%	\$15,351	\$16,602
			R	\$14,977	\$16,197	2.50%	\$15,351	\$16,602
			T	\$13,616	\$14,726	2.50%	\$13,956	\$15,094
S19	8874	Supervising Inspector Board of Pharmacy		\$8,021	\$11,051	2.50%	\$8,222	\$11,327

DOCUMENTATION:

Departments must key a SAL transaction effective 07/01/23 for the above M19 and S19 affected employees and correct any resulting out-of-sequence transactions.

For employees who separated from state service prior to July 1, 2023 and have lump sum payments that extend beyond July 1, 2023, departments shall adjust their lump sum to reflect the above salary changes.

Departments must submit a STD 674 and/or STD 674D via ConnectHR; select the appropriate program and document type for payroll adjustments or payments that cannot be keyed via PIP.

S19 (Class Code 9251)

CLASSES

Effective July 1, 2023, CalHR approved a 10-percent Special Salary Adjustment at the maximum of the salary range. The class identified below shall be increased by 10 percent at the maximum of the salary range.

EMPLOYEES

Effective July 1, 2023, all employees in the below class who have been at the old maximum salary rate for a minimum of 12 qualifying pay periods shall receive a 10-percent increase.

Employees who have been at the old maximum salary rate for less than 12 qualifying pay periods shall receive a new salary anniversary date based on qualifying service [qualifying service towards the 12 qualifying pay periods shall be in accordance with CalHR Rules 599.682(b) and 599.687].

Employees that have separated from state service and have lump sum payments that extend beyond July 1, 2023, and who have been at the old maximum salary rate for a minimum of 12 qualifying pay periods shall receive a 10-percent increase. The lump sum payments shall be adjusted to reflect the below salary increase.

All other employees shall retain their salary and their salary anniversary date.

<u>CBID</u>	<u>Class Code</u>	<u>Class Title</u>	<u>GSI Min</u>	<u>GSI Max</u>	<u>SSA Max Only</u>	<u>NSR Min</u>	<u>NSR Max</u>
S19	9251	Chief Psychologist	\$11,658	\$14,767	10%	\$11,658	\$16,244

DOCUMENTATION:

Departments must key a SAL transaction effective 07/01/23 for the above S19 affected employees and correct any resulting out-of-sequence transactions.

Departments must key a 330 transaction effective 07/01/23 to assign a new salary anniversary date for those employees who have been at the old maximum salary for less than 12 qualifying pay periods as described above.

For employees who separated from state service prior to July 1,2023 and have lump sum payments that extend beyond July 1, 2023, departments shall adjust their lump sum to reflect the above salary changes.

Departments must submit a STD 674 and/or STD 674D via ConnectHR; select the appropriate program and document type for payroll adjustments or payments that cannot be keyed via PIP.

An SCO Personnel Letter will follow with additional information.

SECTION 14: PAY DIFFERENTIALS

1. PAY DIFFERENTIAL 47
EDUCATION/PROFESSIONAL DIFFERENTIAL – EXCLUDED EMPLOYEES is amended. (Effective 10/01/23)

- The following class has been added:

<u>Class Title</u>	<u>Class Code</u>
State Park Superintendent V	0971

- The following classes have been deleted:

<u>Class Title</u>	<u>Class Code</u>
Bureau Chief, Division of Law Enforcement, Department of Justice	8682
Chief Investigator, Medi-Cal Fraud Unit, Department of Justice	8683

- The following Departments/Divisions have been deleted:

Department/Division

Department of Justice – Division of Criminal Law

Department of Justice – Division of Firearms

Department of Justice – Division of Gambling Control

- The following Departments/Divisions have been added:

Department/Division

Department of Justice – Division of Law Enforcement

Department of Justice – Division of Medi-Cal Fraud and Elder Abuse

Department of Parks and Recreation

Department of Fish and Wildlife

- The rate section has been changed from \$250 to 5% and \$350 to 6%.
- The criteria section has been updated.
- PEPRA Subject to PERS Deduction section is added to reflect Classic and PEPRA memberships.

DOCUMENTATION:

Effective 10/1/2023, departments must process applicable earnings ID payment via PIP for eligible employees. Earnings IDs 8EPD and 8EPE must not be locked-in employment history to avoid payment proration.

Departments must submit a STD 674 and/or STD 674D via ConnectHR; select the appropriate program and document type for payroll adjustments or payments that cannot be keyed via PIP.

2. PAY DIFFERENTIAL 244
EDUCATION DIFFERENTIAL – BARGAINING UNIT 07 AND EXCLUDED EMPLOYEES
is amended. (Effective 10/01/23)

- The following classes have been added:

<u>Class Title</u>	<u>Class Code</u>
Fish and Game Assistant Chief	8405
Fish and Game Captain	8412
State Park Peace Officer Supervisor (Ranger)	0980
State Park Peace Officer Supervisor I (Lifeguard)	0991
State Park Peace Officer Supervisor II (Lifeguard)	0988
State Park Superintendent I	0976
State Park Superintendent II	0978
State Park Superintendent III	0974
State Park Superintendent IV	0973

- The following classes has been deleted:

<u>Class Title</u>	<u>Class Code</u>
Lifeguard Supervisor I	0991
Supervising State Park Ranger	0980

- PEPRAs Subject to PERS Deduction section is added to reflect Classic and PEPRAs memberships.

DOCUMENTATION:

Effective 10/1/2023, departments must key a 350 transaction to lock-in or remove locked-in earnings ID for affected employees and correct any resulting out-of-sequence transactions.

Departments must submit a STD 674 and/or STD 674D via ConnectHR; select the appropriate program and document type for payroll adjustments or payments that cannot be keyed via PIP.

3. PAY DIFFERENTIAL 420
CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION AND
CORRECTIONAL HEALTH CARE SERVICES RETENTION INCENTIVE
DIFFERENTIAL is amended. (Effective 01/01/24)

- The following class has been deleted:

<u>Class Title</u>	<u>Class Code</u>
Youth Authority Administrator, Rehabilitation Services	9556

- Removed the list of the C.E.A. classes and noted reference to the Exempt Excluded OPEB listing.

- Updated the criteria section to include clarifying language.

DOCUMENTATION:

Effective 01/01/2024, departments must process applicable earnings ID payment via PIP for eligible employees. Earnings IDs 8HS1, 8HS2, 8HS3 or 8HS4 must not be locked-in employment history to avoid payment proration.

Departments must submit a STD 674 and/or STD 674D via ConnectHR; select the appropriate program and document type for payroll adjustments or payments that cannot be keyed via PIP.