

March 20, 2020

Rocco Paternoster
Association of California State Supervisors
300 Advantage Way, Suite 210
Sacramento, CA 95834-5746

RE: Emergency Telework Policy

Dear Mr. Paternoster:

This letter is to advise the Association of California State Supervisors (ACSS), that the Department of Business, Consumer Services and Housing Agency (BCSH) is issuing an Emergency Telework Policy (ETP) for the Business, Consumer Services and Housing Agency Employees, effective on or about March 19, 2020.

This policy sets forth the department's policy regarding implementing strategies to comply with the recent Executive Order on mass gatherings and new guidance from California Department of Public Health, the Business Consumer Services and Housing Agency has decided to adopt an Emergency Telework Policy shared with other departments and agencies. The Policy is attached for your review.

This policy will affect the following employees:

- Tiffany Garcia
- Andrew Armani
- Anna Pozdyn
- Patricia Ochoa
- Amber Olander
- Rosalind Sago
- Gladys Lopez
- Myles White
- Nena Garcia
- Emily Moran-Vogt
- Jillianne Leufgren

Should you have any questions or wish to meet, please contact me at (916) 376-1028 or via email to Alexis.Cooper@dgs.ca.gov.

Sincerely,

Alexis Cooper

ALEXIS M. COOPER
Labor Relations Consultant

Enclosure

cc: Paul M. Starkey, Deputy Director, Labor Relations, CalHR
David M. Shary, Labor Relations Officer, DGS