

Preparation of Chapter Annual Budget - Example						
		<u>2019 Proposed Budget</u>	<u>2018 Year to Date*</u>	<u>2018 Annualized</u>	<u>2017 Actuals</u>	
Revenues						
ACSS Funding			\$ 9,000.00	\$ 12,000.00	\$ 11,000.00	
ACSS Grants						
Expenses						
Chapter & Executive Meetings			\$ 2,000.00	\$ 2,665.00	\$ 3,000.00	
Member Recruitment & Retention			\$ 750.00	\$ 998.00	\$ 1,000.00	
Chapter Elections			\$ -	\$ -	\$ -	
Community Relations			\$ -	\$ -	\$ -	
ACSS Board Meetings			\$ 1,800.00	\$ 2,400.00	\$ 2,100.00	
ACSS Committee Meetings			\$ 500.00	\$ 667.00	\$ 700.00	
Training and Conferences			\$ -	\$ -	\$ -	
Supplies			\$ 37.50	\$ 50.00	\$ 75.00	
Postage/Printing			\$ 75.00	\$ 100.00	\$ 100.00	
Equipment Purchase/Maintenance			\$ 50.00	\$ 50.00	\$ 50.00	
Miscellaneous Expenses			\$ 40.00	\$ 40.00	\$ 50.00	
Total Expenses			\$ 5,252.50	\$ 6,970.00	\$ 7,075.00	
Net Surplus			\$ 3,747.50	\$ 5,030.00	\$ 3,925.00	
* Note: Actual Revenue and Expenses through September 2018						